

Lancashire Health and Wellbeing Board Terms of Reference

1. Purpose

To lead on the strategic co-ordination of commissioning of health, social care and health related services across the NHS, social care and public health.

The starting point for the Health and Wellbeing Board is one of assumed collaboration.

2. Principles

The Health and Wellbeing Board will operate in accordance with the following principles:

- Members of the Board will accept shared leadership for the health and well being of the communities of Lancashire
- The Board will promote joint working and wide engagement amongst bodies working for the health and well being of the people of Lancashire, whether represented on the board or not.
- The Board will be open, transparent and accountable in its actions and decisions
- The Board will be inclusive and seek to engage with patients, service users and the public.
- Board members will have respect for each other's organisational culture, and relationships will be based on trust.
- The Board collectively is accountable to the County Council, individual board members are representing their respective organisations and bodies.
- There will be a commitment to drive real and meaningful change to improve services and outcomes.
- All decisions will be based on parity between board members and a commitment to shared responsibility for decisions.
- The Board and its members will work in partnership and collaborate with other non health related strategic partnerships in Lancashire.

3. Functions

- To prepare a Joint Strategic Needs Assessment (JSNA) for Lancashire.
- To determine the priorities for, and prepare, the Joint Health and Wellbeing Strategy for Lancashire, that spans the NHS, social care, public health, and wider health determinants. The Strategy will be based on the JSNA and will focus on priority outcomes which address the health inequalities in Lancashire.
- To promote integration and partnership between health and social care commissioners, including providing advice, assistance and support to encourage arrangements under Section 75 of the National Health Service Act 2006 in connection with the provision of health and social care services.
- To encourage close working between commissioners of health related services and the board.

- To encourage close working between commissioners of health related service and commissioners of health and social care services.
- To ensure that, regardless of provider, commissioning decisions for health and wellbeing are in line with the joint Health and Wellbeing Strategy and take due notice of the JSNA, and any structures underneath the Lancashire Health & Wellbeing board are fit for purpose and align with commission plans.
- To co-ordinate effort to make the public monies invested in health and wellbeing work effectively to address the health inequalities to deliver the priorities in the Health and Wellbeing Strategy.
- Hold to account those responsible for the delivery of the outcomes set out in the Strategy.
- Lobby and represent the views of health agencies in Lancashire to regional and national policy makers.
- The Board cannot discharge the functions of any of the Partners
- Where appropriate, to make arrangements for the exercise of the functions of the Board jointly with the Health and Wellbeing Board of another local authority.
- To require information from the local authority or any other representative serving on the Board in connection with the discharge of its functions, where that information is a function of that representative's role.

4. Membership

The membership of the Lancashire Health and Wellbeing Board will consist of:

- Cabinet Member for Health & Wellbeing, LCC* (Chairperson)
- Cabinet Member for Children and Schools, LCC
- Cabinet Member for Adult and Community Services, LCC
- Executive Director with responsibility for adult social services, LCC* (Director of Adult Social Care)
- Director of Public Health, LCC*
- Executive Director with responsibility for children's social services, LCC* (Director of Children's Services)
- 6 Clinical Commissioning Group (CCG) Network Members* (1 to be nominated by each CCG)
- Director of Lancashire Area Team (National Commissioning Board)
- 3 District Councillors (one from each of the sub areas of Lancashire, to be nominated by the Lancashire Leaders Group)
- 1 District Council Chief Executive (To be nominated by the Lancashire Chief Executives Group)
- Third Sector Representative (To be nominated by One Lancashire)
- Chairperson of Healthwatch*
- 2 Providers (To be nominated by Chief Executives of NHS Foundation Trusts)

* Denotes core member of the Board. Core members have automatic voting rights and the County Council can decide whether other non-core members can have voting rights. The County Council has decided that all members as listed above will have equal voting rights. All members are required to abide by the Lancashire County Council Members' and Co-opted Members' Code of Conduct.

5. Meeting Arrangements

Unless specified below, meeting arrangements are subject to the County Council's procedural standing orders

- The County Council's Cabinet Member with responsibility for Health and Wellbeing will be the Chair of the Board;
- The Board will appoint Deputy Chair annually
- The Board will meet quarterly, or more/less frequently if it so decides;
- The quorum at a meeting of the Board shall be a quarter of the whole number of voting members of the Board with at least one cabinet member being present;
- Substitutes for Board members are permitted with written notification being given to the clerk by the relevant nominating body in advance of the meeting.
- Meetings of the Board are open to the public but they may be excluded where information of an exempt or confidential nature is being discussed – see Access to Information Rules set out at Appendix 'H' in the County Council's Constitution.